

2023 ADMINISTRATIVE COMMITTEES

COMMITTEE	PURPOSE / CHARGE /RESPONSIBILITIES	MEMBERS
Admissions	The Admissions Committee shall thoughtfully evaluate and process each application for membership or change in membership grade against the standards established in the Bylaws, render decisions as to the candidate's acceptance, non-acceptance, or, in the case of Fellow, eligibility.	Steve Pietropolo (PrE) Chair Sam Sudler (1PP) Liberty Jansen (2PP) Michael Aitken (SVP) Non-voting
Membership	<p>The membership committee shall assist the board in maintaining a sustainable flow of new dues-payers into the Academy.</p> <p>The committee will mentor new members (if requested by new member), pair First-Time seminar attendees with current NAFE members ("the buddy system") and actively encourage members to upgrade to higher membership levels and potential board-certification.</p> <p>The committee will include a task force to contact every new member, in a timely basis, and every member before year's end.</p>	Michael Aitken (SVP) - Chair Tonja Koob Marking (VP) - Recruitment Dan Couture (DAL) - International Robert Peruzzi (DAL) - Mentorship Drew Peak J. Derald Morgan Mitch Maifeld - Database
PUBLIC RELATIONS - ADVERTISING	<p>The Committee shall strive to promote efforts to bring the Academy to the attention of those who may utilize the services offered by Academy members, as well as to other interested parties and organizations. (Mechanicals) in print and electronic advertisements for various publications in support of NAFE meetings and events.</p> <p>The Committee will serve an ambassador role prior to NAFE meetings by contacting meeting-specific state and engineering discipline specific representatives of Engineering Boards and Engineering Societies and inform them of these events by extending invitations as appropriate. Suggested to begin contact 3 months prior to Summer/Winter Meeting.</p> <p>The Committee will administer LinkedIn; making announcements of new members, as well as member achievements.</p> <p>The Committee will also assist in the advertising endeavors of the academy overseeing of procurement of advertisement materials.</p>	Robert Peruzzi - Chair Drew Peak Michael Kravitz Dan Couture - LinkedIn Richard Rice - LinkedIn Mike Leshner - WWW Liason
LONG-RANGE PLANNING	The Committee will prepare a long range plan and develop strategies to achieve this plan for submission to the Board of Directors. The Committee will also prepare short range (annual) plans and will monitor their effectiveness for reporting to the Board of Directors. All such plans will project the future posture of the Academy, including financial planning.	Liberty Jansen (2PP) - Chair Sam Sudler (1PP) Michael Aitken (SVP) Steve Pietropolo (PrE) Tim Murphy
CONTINUING PROFESSIONAL DEVELOPMENT (CPD's)	The Committee shall implement and monitor the CPD procedures initially adopted by the Board of Directors in 1993, added as Appendix 2 in 1994, and as modified. The CPD Committee shall distribute record keeping forms to the membership within a reasonable time prior to the annual reporting deadline stated in Appendix 2. The CPD Committee shall receive, record, and analyze CPD data supplied by the membership, and advise each member of the results of the analysis within the deadline stated in Appendix2.	Joe Leane - Chair Bruce Wiers Sax Saxena
BYLAWS & ARTICLES OF INCORPORATION	The Committee shall receive comments and recommendations from the membership regarding perceived need for changes to the Articles of Incorporation (AOI) and Bylaws of the Academy. The Committee shall propose recommended changes to the AOI and Bylaws for action by the Board of Directors	Martin Gordon - Chair Michael Kravitz Tonja Koob Marking Michael Aitken Jim Drebelbis (SEC) - Ex-Officio

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FINANCE	The Finance Committee shall analyze the projected income and expenses of the Academy and recommend an operating budget to the Board of Directors for approval for each fiscal year	Michael Aitken (SVP) - Chair Bruce Weirs (TREAS) Jim Drebelbis (SEC) Steve Pietropolo (PrE) Tonja Koob Marking (VP)
AUDIT	The Committee shall review the accounts of the Academy and shall issue a report to the Board within ninety days from the end of the fiscal year of the Academy. The Committee shall arrange for an independent review of the accounts periodically, as directed by the Board. The Committee shall audit the board-certified membership on a regular and random basis to verify compliance with CESB board certification requirements - such as NSPE and Technical Society Memberships and Professional Licensure	Michael Kravitz Martin Gordon Michael Aitken Bruce Weirs (TREAS) - Ex-officio
NAFE1 DISCUSSION BOARD	The committee will monitor and moderate the NAFE1 Discussion Board.	Robert Peruzzi - Moderator Rune Storesund - Moderator Michael Stichter Joe Leane (PRES, CPD Chair) Monika Schultz (ED) Jim Drebelbis (SEC) Bruce Weirs (TREAS)
WEBSITE - DATABASE	The Committee chair will serve as the Webmaster for NAFE. The Committee will be responsible for maintaining Memberclicks and assist other members in the use of Memberclicks.	Mike Leshner - Chair Mitch Maifeld Liberty Janson Mike Stichter Rune Storesund William Pierce
NOMINATING	The Committee shall nominate a slate of persons recommended for election as officers (but not Directors-at- Large) of the Academy. The report of the Nominating Committee shall be made to the members at least sixty days prior to the midyear semiannual meeting of the Board. Current officers cannot serve.	Sam Sudler (1PP) - Chair Liberty Jansen (2PP) Jim Petersen (3PP)
LEGISLATIVE	The Legislative Committee will monitor any possible federal or state legislation that may have an effect on the practice of forensic engineers, will maintain liaison with the NSPE Legislative Committee and the NSPE General Counsel, and will report their findings and request recommended actions to the Board of Directors	Michael Aitken - Chair Tonja Koob Marking Frank Renda
ETHICS	The Committee shall conduct and maintain a review of the codes of ethics of NSPE and the national engineering technical societies from the viewpoint of forensic practice. The Committee shall make appropriate reports and recommendations to the Board for additional standards of practice to supplement and interpret those codes as they may apply to (1) the practice of forensic engineering and (2) the Professional Policies applicable to the procedures of NAFE. The Committee shall receive and consider any complaints and charges alleging unethical practice of members and take appropriate action in accord with NAFE Policy. The Committee shall be chaired by a Director of the Academy.	Sam Sudler - Chair Bart Kemper Rebecca Bowman Ernest Gailor Hal Krongelb

INSPECTOR OF ELECTIONS	The Committee shall inspect and pass upon all ballots (Ref NAFE AP 2B)	Michael Kravitz Jim Drebelbis (SEC)
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		Bart Kemper
INSURANCE	The Committee shall make recommendations regarding liability insurance.	Dan Couture (DAL)
CONTRACT DOCUMENTS	The Contract Documents Committee shall draft and periodically update a model contract document or a series of contract documents which would be suitable for use by forensic engineers in the rendering of professional services	Dan Couture (DAL) Frank Renda

2023 EDUCATION & TECHNICAL REVIEW COMMITTEES

COMMITTEE	PURPOSE / CHARGE /RESPONSIBILITIES	MEMBERS
Conference Coordinator	The Conference Coordinators shall manage a check list of items required to put on the Education and Special Seminars.	Dan Couture (DAL)
EDUCATION (Special Seminar)	<p>The Committee will maintain contact with other engineering and Technical societies relative to education activities. The Committee will plan the NAFE Sunday Educational Seminars with the consideration of serving NAFE members and members of other engineering and technical societies.</p> <p>The committee will work in conjunction any DISCIPLINE SPECIFIC COMMITTEE in the presentation of Sunday Special Educational Seminars when needed.</p>	Steve Pietropolo Zoe Alvi Dave Icove (Discipline specific) Paul Kamen (Discipline specific) Benjamin Railsback (Discipline specific) Rune Storensund (Discipline specific) William Lee (Discipline specific) Sandra Metzler (Discipline specific)
NAFE Journal (Publications)	<p>The Committee will conduct peer review of seminar presentations and Journal Articles.</p> <p>The Committee will select speakers for the regular Saturday Seminars</p> <p>2020 - Implement OJS</p> <p>The Committee shall act as a liason to other publication related committees, including the website, NAFE1 and LinkedIn.</p>	Bart Kemper - Chair James Green Steve Pietropaolo John Schwartzberg Richard Rice Sandra Metzler Robert Peruzzi Dave Icove William Lee Ellen Parson

2023 DISCIPLINE SPECIFIC COMMITTEES

These committees will act as organizational bodies for their specific discipline within the academy and interface with the education committees in the presentation of Sunday Special Seminars. Members of these committees shall be available to peer review articles for the Journal Committee.

COMMITTEE	PURPOSE / CHARGE /RESPONSIBILITIES	MEMBERS
FIRE INVESTIGATION	The Committee shall provide the content for webinars and seminars. The Committee shall create engineering specialty certifications in the fire investigation field under CESB guidelines.	Dave Icovc - Chair Tom May Mark Svare John Bell Joe Leane Jason McPherson William Keefe Rich Meier Sandy Kromenacker Kevin Hantosh Dennis Shelp Zachary Jason Steven Pietropaolo
TRAFFIC CRASH RECONSTRUCTION	The Committee shall provide the content for webinars and seminars. The Committee shall create engineering specialty certifications in the traffic crash reconstruction field under CESB guidelines.	Benjamin Railsback - Co Chair Jerry Ogden Kevin Smith Michael Kravitz Jon Jacobson Laura Liptai Rachel Keller Drew Peak John Bell Joseph W. Kresovsky Ralph Aronberg
CIVIL-STRUCTURAL	The committee shall act as an organizational body within the academy and provide content for webinars and seminars in regards to issues pertaining to forensic investigation activities regarding civil structural issues.	Rune Storensund - Chair Liberty Janson Richard Rice Sax Saxena Jerod Faris Maureen Davis Michael Aitken

MARINE INVESTIGATION	The committee shall act as an organizational body within the academy regarding issues of a forensic nature pertaining to marine issues. This includes marine accident investigation as well as ocean engineering issues, Naval Architecture, Marine Engineering, small boats and large seagoing vessels. Committee will interface with Fire Investigation Committee in regards to fire investigations involving boats and watercraft if needed.	John Certuse - Chair Dave Aberizk Gerald Zadikoff Bill Ver Eecke Drew Hains Hendrik van Hemmen
BIOMECHANICS AND BIOMEDICAL	The committee shall act as an organizational body within the academy regarding issues of a forensic nature pertaining to biomechanical and biomedical issues.	William Lee - Chair Sandra Metzler Laura Liptai Ralph Aronberg Benjamin Irwin John C. Laughlin Zachariah Weimer
PRODUCTS LIABILITY	The committee shall act as an organizational body within the academy regarding issues of a forensic nature pertaining to products liability issues. This includes product performance and product failures; design & manufacturing defects as well as warning defects.	Sandra Metzler - Chair David Komm John N. Schwartzberg Dirk Smith

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		Samuel G. Sudler Reza Vaghar Jeffery H. Warren Mark R. Webster Bruce A Wiers Gary Kilpatrick